

Job Description for NIHR Academic Clinical Fellowship in Oral and Maxillofacial Pathology with Oral Medicine / Oral Surgery exposure (DCT 1,2 or 3)

1. Job Title: Academic Clinical Fellow in Oral and Maxillofacial Pathology with Oral Medicine / Oral Surgery exposure.

2. Duration of post: 3 years.

If the candidate is successful in securing research fellowship, they will complete a PhD.

3. Research institutions in which training will take place

UCL-Eastman Dental Institute, University College London (UCL),

4. Timetabling of clinical and research time:

Day release will be used for protected research time. 75% of the time will involve clinical training and 25% of the time research training.

5. Description of research component of programme:

The post is for a period of up to 3 years and will provide a bespoke integrated and structured academic and clinical training opportunity.

Academic objectives will include the acquisition of generic transferable research and management skills, acquisition of a broad-based foundation knowledge of translational research in a field of relevance to the Institute's research strategy that aligns with the activities of our BRC.

The academic component will be undertaken at UCL-Eastman Dental Institute, the largest postgraduate dental school in Europe and an internationally leading centre for academic dentistry. UCL is proud to have one of the largest cohorts of National Institute of Health Research (NIHR) trainees in the UK. Additionally, UCLH/UCL have the only BRC theme dedicated to Oral and Dental Disease.

Trainees are supported by the [Academic Careers Office](#). During this post it is anticipated that the candidate will secure an externally funded clinical PhD fellowship. The academic component of the programme will be overseen by Professor Stephen Porter, Professor of Oral Medicine, UCL Eastman Dental Institute.

The successful candidate will have access to a wide range of translational research opportunities tailored to their specific interests across [University College London \(UCL\)](#) and the [UCL-Eastman Dental Institute](#) with access to cutting edge technologies and world class clinical research facilities.

6. Description of clinical training component of programme:

Overview of training programme: This is a 3-year programme of dental core training.

Major proportion of the clinical programme will be undertaken in Oral & Maxillofacial & Head and Neck Pathology (OMP) subspecialty in the department of Cellular Pathology at UCLH. This will consist of training in all aspects of diagnostic histopathology of the oral and maxillofacial and head and neck region. This will include macroscopic examination (cut up or grossing) of biopsies and small excisions of oral and ENT mucosal, soft tissue, bone and salivary gland specimens, as well as their microscopic examination and preparation of diagnostic pathology reports. All clinical work will be closely supervised by Consultants in Oral and Maxillofacial Pathology. Attendance at head and neck cancer MDM's and CPC meetings will be part of the training. They will have the opportunity to undertake audits and quality improvement projects covering all aspects of diagnostic oral and maxillofacial pathology. Experience will be gained in identifying and dealing with errors or incidents involving pathology specimens. The departmental cellular pathology teaching sessions are popular with pathology residents and the successful candidate will gain experience in relevant pathology topics either at the microscope or digitally. Attendance at local OMP & Head and Neck slide clubs and annual British OMP meetings are encouraged, and the successful candidate will have the opportunity to do poster presentations at these meetings.

There will also be exposure to Oral Medicine and Oral Surgery based in Eastman Dental Hospital over the 3 years of training.

The main aim of the clinical training programme will be to ensure that the ACF acquires the necessary competencies to enable them to apply for a StR level post allowing them to continue in an integrated academic career, but also to re-enter into clinical training if necessary. The clinical component of this post will follow the outline of the curriculum set for Dental Core training in conjunction with NHSE. The post will allow candidates to apply for ACF at the level of DCT1, DCT2 or DCT3 and will have three years of funding. This will prepare the candidate to apply for a PhD programme and support portfolio development for candidates wishing to apply to specialty training.

The programme offers opportunities for interaction with NHS trainees, postgraduate students and research students at University College London Hospital and the wider UCL community.

Regular appraisal and assessment will be undertaken as a two-way process, both to ascertain that satisfactory progress is made by the Trainee and to ensure that each post provides good educational experience and is an enjoyable experience. Milestones for clinical competencies will follow those for clinical trainees in accordance with specialty-specific curriculum.

University College London Hospitals NHS Foundation Trust (UCLH) is one of the most complex NHS trusts in the UK, serving a large and diverse population. It has played a leading role in the reform of the NHS, and in 2004, was one of the first NHS trusts to achieve Foundation Trust status.

UCLH provides academically led acute and specialist services, to people from the local area, from

throughout the United Kingdom and overseas.

Our vision is to deliver top-quality patient care, excellent education and world-class research. We achieve our vision through our Values and Annual Objectives.

In 2008, a new academic health science partnership – known as UCL Partners – was formed, supporting over 3,500 scientists, senior researchers and consultants, with a combined annual turnover of around £2 billion. By pooling resources and expertise, UCL Partners, which together treats over 1.5 million patients every year, will be able to produce more world-class research in key areas, including cancer and heart disease, and deliver the benefits more rapidly to patients.

UCLP comprises five of London's biggest and best-known hospitals and research centres: UCL (University College London), Great Ormond Street Hospital for Children NHS Trust (GOSH), Moorfields Eye Hospital NHS Foundation Trust, the Royal Free London NHS Foundation Trust and University College London Hospitals NHS Foundation Trust.

Outline of training programme: The programme involves a minimum of 6 sessions of supervised / taught clinical activity and 1 session of professional development and 3 sessions of academic time.

Clinical commitments may change to ensure that the trainee obtains a wide range of relevant training in Oral and Maxillofacial Pathology.

Divisional Clinical Director Royal National ENT and Eastman Dental Hospital – Dr Deborah Bomfim

Educational Supervisor(s) – Dr Amrita Jay

Clinical Supervisors(s) - Dr Amrita Jay, Dr Oluyori Adegun, Dr Wei Ning Saik, oral medicine and oral surgery clinicians.

Academic Supervisor - Professor Stephen Porter

Professional Development

The trainee will be appraised, and their academic requirements assessed. Study leave will be provided on review of their personal development plan.

Appraisal

The trainee will be appraised by the trainers on a regular basis in relation to the work to identify personal development needs.

Contractual status

The trainee will hold a Contract with UCLH based on the job description of ACF in Oral and Maxillofacial Pathology with Oral Medicine / Oral Surgery exposure. These contracts will require Occupational Health and DBS clearance before commencement of clinical duties.

The ACF will also be expected to be knowledgeable and work within UCLH policies.

Key working relationships

The trainee will be professionally and managerially accountable to the Divisional Clinical Director in relation to all duties and responsibilities carried out while working for the UCLH.

The post holder will clinically under the direction of the Consultants in Oral & Maxillofacial Pathology (as noted above)

Key Result Areas

The post holder will be expected to keep a record of their clinical activity and produce the data on a monthly basis such that the annual activity target is met. He/she will also be expected to play a key role in the projection for the annual activity target and provide guidance for the activity planning in this area.

Quality Assurance & Safety expectations

- Develop audit standards and implement them such that all teams are following these
- Ensure that all notes are written legibly with the details of procedures
- Develop data collection forms to enable careful tracking of sedation provision and any variations
- Conform to the incident reporting guidelines
- Deliver the patient output to ensure that targets are met
- Contribute towards developing, monitoring and reviewing the service including preparing reports as required
- Undertake any training necessary to fulfil duties of the post including mandatory training in basic life support, fire training and data protection.

Administrative activities

- Deal with complaints efficiently and effectively in line with Trust guidelines
- Attend all departmental/divisional and hospital meetings
- Produce effective communication with all users of the service including referrers

General expectations/requirements

- To adhere to the UCLH Service Commitment "Putting Patients First" and adopt a professional approach to customer care at all times.
- To comply with the Trust's Equal Opportunities Policy and treat staff, patients, colleagues and potential employees with dignity and respect at all times.
- To take personal responsibility for promoting a safe environment and safe patient care by identifying areas of risk and following the Incident, Serious Incidents and Near Misses reporting policy and procedure.
- To take personal responsibility for ensuring that UCLH resources are used efficiently and with minimum wastage, and to comply with the Trust's Standing Financial Instructions (SFIs).
- To comply with Trust policies for personal and patient safety and for prevention of healthcare-associated infection (HCAI); this includes a requirement for rigorous and consistent compliance with Trust policies for hand hygiene, use of personal protective equipment and safe disposal of sharps.
- To be aware of and adhere to all Trust policies and procedures, the Health and Safety at Work Act and the General Data Protection Regulation.

- To maintain confidentiality at all times.

Clinical Governance

- The trainee will contribute to the development of Clinical Governance within the Trust including the development of quality standards, guidelines and risk management policies appropriate to the specialty
- The trainee will have the opportunity of carrying out a relevant audit project
- The trainee will be expected to comply with standards arising from Clinical Governance activities including Infection Control
- The trainee will contribute to the development of Patient and Public Involvement in the Trust including the implementation of Patient Experience Surveys

The trainee will be expected to participate in the Trust's mandatory training programmes that include: Equality and Diversity, Managing Violence and Aggression, Adult Safeguarding, Health and Safety, Manual Handling, Information Governance, Resuscitation & use of AED Medical Emergencies Fire Training, Infection Control.

7. Academic Programme Director name: Prof Stephen Porter

8. Clinical Programme Director name: Dr Amrita Jay

9. Programme contact for further information: Prof Stephen Porter s.porter@ucl.ac.uk

10. NHSE contact:

Specialty Team <https://lasepgmdesupport.hee.nhs.uk/support/home>

Recruitment Enquiries - <https://lasepgmdesupport.hee.nhs.uk/support/home>

11. Useful websites for further information [IAT Guide | NIHR](#)

<https://www.nihr.ac.uk/explore-nihr/academy-programmes/integrated-academic-training.htm>

12. Confirmation that the post attracts an NTN (A) - This job will **not** attract an NTN – it will be a Dental Core Trainee level 1, 2 or 3 position.

This job description was prepared on 1/9/26